

# Privacy Policy – Lockwaste Pty Ltd

Effective date: 1st June 2025

## 1. Introduction

At Lockwaste Pty Ltd, we are committed to safeguarding the privacy of our users. We do not collect, store, or process personal data unless it is strictly necessary to provide our services to clients. We do not use data for marketing purposes, and we do not share data with third parties without prior, explicit consent.

## 2. What Information We Collect

We only collect minimal data necessary for providing our service, including:

- Access records (date, time, and device used to open or close a lock)
- Optional user identifiers, when provided by the client (e.g. employee ID)
- Technical information such as device ID or location, when necessary for functionality

No unnecessary personal data is collected, stored, or analyzed.

## 3. Purpose of Data Collection

All data collected is used solely for the following purposes:

- To allow authorized users to access smart locks
- To provide clients with logs of activity for operational or security reasons
- To ensure proper functioning of the devices and prevent unauthorized access

We do not use or process this data for advertising, analytics, or profiling.

## 4. Data sharing

We do not share any data with third parties without the written, informed consent of the client.

Data is not sold, exchanged, or disclosed under any circumstance unless:

- Required by law or legal authority
- Explicitly authorized in writing by the client

## 5. Data Storage and Protection

All data is stored securely using encrypted protocols both in transit and at rest. Stored data on Lockwaste servers is automatically deleted on an annual basis.

Access is strictly limited to authorized Lockwaste personnel and only for maintenance or technical support purposes.

If stored on cloud services, these providers are under contract and comply with international privacy standards (e.g., ISO/IEC 27001, GDPR, Privacy Act 1988).

## 6. User Rights

As our client or end user, you have the right to:

- Request access to data collected through our system
- Request its correction or deletion
- Withdraw consent if it has been previously given

Requests can be made at any time to: [info@lockwaste.com](mailto:info@lockwaste.com)

## 7. Changes to This Policy

We may update this Privacy Policy to reflect changes in our service or legal obligations. Any significant changes will be communicated to clients in advance.